

City of Gaston
BUDGET CALENDAR
 Fiscal year 2024-2025
 (Dates are subject to change without notice)

<u>February 20, 2024</u>	Appoint Budget Officer Appoint Budget Committee
March 10, 2024	Note in Water Bills requesting Budget Committee Member
March 19, 2024	Adopt Budget Calendar
March 28 & April 4	First Notice of Budget Committee Meeting to Paper <i>Submitted March 21, & 28, 2024, for 2 consecutive weeks</i> <i>(callop@pamplinmedia.com)</i> (Not more than 30 days before meeting)
April 4, 2024	Second Notice of Budget Committee Meeting to Paper <i>*Submitted March 28, 2024, for 2 consecutive weeks</i> (At least 5 days after first notice, but not less than 5 days before the meeting)
April 15, 2024	Budget Document available at City Hall
April 15, 2024	Submit to Washington County Finance LB-1 Financial Summary sswastcc@co.washington.or.us
<u>April 16, 2024</u>	First Budget Committee Meeting-Appoint Officers, Budget Message
<u>April 23, 2024</u>	Second Budget Committee Meeting, 1 st meeting, line-by-line description
<u>April 30, 2024</u>	Third Budget Committee Meeting, 2 nd meeting, line-by-line w/1 st changes
<u>May 7, 2024</u>	Fourth Budget Committee Meeting, 3 rd meeting, line-by-line w/2 nd changes
May 16 or 23	Summary of Budget approved by Committee and Notice of Budget Hearing to Paper <i>Submitted May 9 or 12, 2024</i> (At least 5 days prior to Meeting and no more than 30 days before Meeting)
<u>June 4, 2024</u>	Budget Hearing held prior to Council Session. Adopt Tax rate & approve budget for Council to review & formally adopt.
<u>June 18, 2024</u>	Resolutions: Adopt Budget Appropriate Funds Levy Tax
July 1, 2024	Submit Tax Certification Documents to the Assessor (LB-50 to Washington & Yamhill Counties) _____
August 1, 2024	Submit Budget Document to County Clerks _____

JANUARY 2024

SUN	MO	TUE	WE	THU	FRI	SAT	NOTES:
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

FEBRUARY 2024

SUN	MO	TUE	WE	THU	FRI	SAT	NOTES:
				1	2	3	Feb. 20 Appoint Budget Officer Appoint Budget Committee
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	★ 20	21	22	23	24	
25	26	27	28	29			

MARCH 2024

SUN	MO	TUE	WE	THU	FRI	SAT	NOTES:
					1	2	March 19 Adopt Budget Calendar March 21 & 28 Submit Notice of Budget Committee Meeting to newspaper for 2 weeks
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	★ 19	20	21	22	23	
24	25	26	27	28	29	30	
31							

APRIL 2024

SUN	MO	TUE	WE	THU	FRI	SAT	NOTES:
	1	2	3	★	5	6	April 4 Notice of meeting published in paper
							April 11 2 nd notice of meeting published
7	8	9	10	★	12	13	April 16 1 st Budget Committee Meeting
							April 23 2 nd Budget Committee Meeting
14	15	★	17	18	19	20	April 30 3 rd Budget Committee Meeting
21	22	★	24	25	26	27	
28	29	★					

MAY 2024

SUN	MO	TUE	WE	THU	FRI	SAT	NOTES:
			1	2	3	4	May 7 4 th Budget Committee Meeting
							May 9 Submit Hearing to Paper for Budget
5	6	★	8	9	10	11	May 16 Budget Hearing Published
							May 21 (5 th Budget Meeting if needed)
12	13	14	15	★	17	18	May 23 Submit notice if extra meeting held
							May 23 Budget Hearing Published w/xtra mtg
19	20	★	22	★	24	25	May 30 Budget Hearing published w/xtra mtg
26	27	28	29	30	31		

JUNE 2024

SUN	MO	TUE	WE	THU	FRI	SAT	NOTES:
						1	June 4 Budget Hearing
							June 18 Adopt Budget Resolutions
2	3	★	5	6	7	8	
9	10	11	12	13	14	15	
16	17	★	19	20	21	22	
23	24	25	26	27	28	29	
30							