

**December 12, 2018  
Regular Session  
City of Gaston**

**Present:** Mayor Tony **Hall**, Jerry **Spaulding**, David **Meeker**, and Bill **Martin**.

**Absent:** Jon **Wismer**, Rod **Hale**, and Don **Richter** (*excused*)

**Staff:** City Recorder Wenonah **Blanchette**, Public Works Director Brent **Whittaker** and City Clerk Funding Specialist Sharon **Bregante-Candau**.

I. Mayor Tony **Hall** called the regular meeting to order at 7:08PM.

II. **ROLL CALL:** Recorder **Blanchette** conducted the roll call for the record with:

Councilor Jerry **Spaulding**: present

Councilor David **Meeker**: present

Councilor Bill **Martin**: present

Mayor Tony **Hall**: present

Councilor Jon **Wismer**: *absent*

Councilor Rod **Hale**: *absent*

Councilor Don **Richter**: *absent (excused)*

III. **ADDITIONS OR DELETIONS:** Mayor **Hall** called for any changes or deletions from the agenda at this time. None heard.

IV. **STAFF/COUNCIL/COMMITTEE/SUPERVISOR REPORTS:**

**Recorders Report:** Recorder Wenonah **Blanchette** provided her report with the following:

- No legal matters for the month of November
- Property tax revenue, the City received the majority of tax revenue in November totaling \$210,380.00. Each month thereafter, the City continues to collect past dues amounts for property tax revenue.
- Draft copy of the 2017-2018 audit report has been provided to staff for comments or questions. If Council would like a copy, staff can provide one.
- The need to possibly consult with a new City Planner has been a conversation with Carole recommending her suggestion; Matt **Straite** from MIG.
- Ace Tavern is complying with the necessary documentation to consolidate their three lots into one through at property boundary adjustment. This will allow for them to apply and have approved building permits through Washington County.
- Through the water billing program, the City purchased AlertNow which will alert those who participate in the program when the City has a water main break or other emergencies with a response by email, text or phone message. This month, the City's water bills have a return portion on the back side for customers to fill out and return to City Hall with this information.
- Received official election results confirming what has been said previously; Jerry **Spaulding** won the Mayor position with seat 4 going to Mario **DePiero**, seat 5 going to Sarah **Branch**, and seat 6 going to Susan **Carver**.

**Police:** Deputy Rob **Richards** was absent with Mayor **Hall** providing a brief summary for the month of November.

- A string of burglaries occurred around the Gaston Heights-Hedin Street area resulting with the arrest of two persons.
- Neighborhood watch meeting will be held December 17<sup>th</sup> from 7-8:30PM at the Gaston Fire Department.

- Councilor **Meeker** inquired about the radar trailer parked on Front Street from Washington County Sheriff's office stating it was not working with Public Works Director **Whittaker** responding that the trailer collects data and information from vehicles passing however the mile-per-hour LED light display is not working.

**City Clerk:** Clerk Sharon **Bregante-Candau** provided her report with the following items:

- The manufacturing class from Gaston School and Western Iron Works are working together to create a "Welcome to Gaston" sign to later present to Council for their review and approval. City Clerk **Bregante-Candau** wanted to know if the City had any sayings or motto's the Council is interested in having for the Welcome to Gaston signs. No comments heard.
- 3<sup>rd</sup> Street Connectivity Project. Washington County is still working on the intergovernmental agreement with several revisions for the MSTIP matching funds.
- The City has received half of the \$50,000 of the Special Cities Allotment grant for 3<sup>rd</sup> Street. This will pay for engineering and preliminary designs of the project. There has been discussion of needing an archeologist on site during ground disturbing events in response to a request from the Confederate Tribes of Warm Springs Reservation of Oregon and Confederated Tribes of the Grande Ronde Community of Oregon. There is the potential to unearth some artifacts and will be working with them to deal with the situation. Stormwater plans are scheduled to be done by Tetra Tech by December 17<sup>th</sup> with these plans needing to be signed off by Washington County Community Development Block Grant before the City receives notice to proceed.
- Appraisal for the property south of 102 Onion Lane continues to be worked on.
- Brownfield grant for 102 Onion Lane is being applied for due to chemicals and other substances previously contaminating the soil.
- Created a list of emergency supplies needed for the 72-hour period for an emergency operations center at City Hall. Oregon Office of Emergency Management Grant is being sought for the higher expensed items needed for the 72-hour action plan.

**Public Works:** Public Works Director Brent **Whittaker** was present to provide his report with the following items discussed:

- Consumption and loss graph was provided with no questions heard.
- Mill Street water main break summary of events occurring during the night of November 25<sup>th</sup> was included in packets. Costs of repair have not been received from Hillsboro Water or Rick **Henry** for their assistance with the water main break. It looks like there was approximately a loss of 800,000 gallons lost from the Dilley reservoir. 226,000 was lost from the Gaston reservoir which equates to nearly 1,000,000 gallons lost during the main water line break. The City was without water for approximately 24 hours.
- Trails End Pump Station are proceeding with the design for the update the addition of phase 2 of Gaston Heights. A portion of the cost will be the responsibility of the developer and the City will work to put additional residents on the pressurized system.
- Included in packets is a draft agreement for Cove Orchard Water Association. Public Works Director **Whittaker** explained the proposed agreement would allow the City to take over maintenance for the system; not ownership, if the Council wishes to proceed. Councilor **Spaulding** requested to table this issue for next Council meeting with the City's newly sworn in Council members make the decision. Mayor **Hall** called for a motion to table the Cove Orchard Water Association Agreement with motion made by Councilor **Spaulding** seconded by Councilor **Meeker** to table this issue. Motion carried. Aye: **Spaulding, Meeker, Martin,** and **Hall**. Nay: 0.

- The City of Hillsboro Water Department is increasing their rates for water and included in packets is a draft water rate increase. The City's water department has not raised rates since 2012. The bulk of increases proposed would affect the base fee and a lesser amount would increase the usage. Motion made by Councilor **Martin** and seconded by Councilor **Meeker** to table Resolution 2018-11 to the next Council meeting. Motion carried with Ayes heard from: **Spaulding, Meeker, Martin and Hall**. Nay: 0.
- Field use agreements for the Gaston School District and Gaston Youth Sports are included in packets for Council to review and approve. Currently the City received \$2,500 from Gaston Sports and has not received monies from Gaston Youth Sports. Proposed changes in the agreement for field use affecting each player has been increased to \$8.50 per player based on previous cost per player of \$7.50. Motion to approve the field use agreements was made by Councilor **Spaulding** and seconded by Councilor **Meeker**. Motion passed. Aye: **Spaulding, Meeker, Martin, and Hall**. Nay:0.

V. **CITIZEN COMMUNICATION:** Mayor **Hall** called for citizen communication at this time. Commander Kelly **Jones** was present representing the Washington County Sheriff's Office who is also representing the Human Rights Council and wanted to speak with the Council on behalf of the city adopting from the Washington County Sheriff's Office a Human Rights Proclamation. Mayor **Hall** informed Commander **Jones** he contacted the State Department, the Ambassador to the United Nations and the Assistant Attorney General to see if the City can legally adopt such a proclamation. Mayor **Hall** insisted this is an issue for the State Department to adopt; not the City's responsibility to address. Commander Jones thanked the Council and indicated he would research the matter further with the Sheriff's Office. No action taken.

VI. **CONSENT AGENDA:** Mayor **Hall** called for a motion to approve the consent agenda. Included in the consent agenda:

- Bills Payable -December 2018
- November 14, 2018 Regular Session

Motion made by Councilor **Meeker** following second heard by Councilor **Martin** to approve the total bill's payable of \$44,908.51. Motion passed with aye votes heard from **Spaulding, Meeker, Martin, and Hall**. Nay: None.

VII. **NEW BUSINESS:**

- **Washington County Election Results Acceptance:** Mayor **Hall** called for a motion to adopt the Washington County election results for Gaston. Councilor **Meeker** motioned to accept the election results for the year of 2019 following second heard by Councilor **Spaulding**. Motion carried with aye votes heard from **Spaulding, Meeker, Martin, and Hall**. Nay: None.
- **Cove Orchard Water Association Agreement:** Mayor **Hall** stated this was previously discussed and is tabled for the next Council meeting. No action taken or needed at this time.
- **New City Planner:** Mayor **Hall** announced he met with Carole **Connell** and Matt **Straite** to possibly provide planning services once Carole retires. Mayor **Hall** announced he will have this item to be addressed at the next Council meeting for Council to decide then.
- **Gaston School Ball Field Use Contract Review:** Mayor **Hall** stated this has been previously approved. No action taken or needed.

VIII. **OLD BUSINESS:**

- **Resolution 2018-11 Water Rate Increase:** Mayor **Hall** stated this issue has been tabled for the next Council meeting. No action taken or needed at this time.

IX. **COMPLAINTS:**

New—

Old—

- **310 Church Street Nuisance Violation Update:** Public Works Director **Whittaker** explained he has not heard anything from the property owner this month regarding her violation. The Public Works Director requested the City continue to monitor the property. No additional information. Mayor **Hall** asked the Council if there were any objections to continuing monitoring her with her continuing to clear her violation at this time. None heard.

Mayor **Hall** wanted to commend Staff with how they handled the emergency situation regarding the water line break with discussion heard from Council regarding possible reasons why the water line broke.

**X. ADJOURNMENT:** Mayor **Hall** asked for any further business, none heard. Meeting adjourned at 8:17PM with motion heard by Councilor **Spaulding** and second from Councilor **Martin**. Aye: 4, Nay: 0. Motion carried.

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Mayor Tony Hall

Attest:

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City Recorder Wenonah Blanchette