

**February 14, 2018
Regular Session
City of Gaston**

Present: Mayor Tony **Hall**, Jerry **Spaulding**, David **Meeker**, Bill **Martin**, Don **Richter**, and Rod **Hale**.

Absent: None

Staff: City Recorder Wenonah **Blanchette**, City Clerk Sharon **Bregante-Candau**, Public Works Director Brent **Whittaker**.

I. Mayor Tony **Hall** called the regular meeting to order at 7:14PM.

II. ROLL CALL: Recorder **Blanchette** conducted the roll call for the record with:

Councilor Jerry **Spaulding**: present
Councilor David **Meeker**: present
Councilor Bill **Martin**: present
Mayor Tony **Hall**: present
Councilor Jon **Wismer**: present
Councilor Rod **Hale**: present
Councilor Don **Richter**: present

III. ADDITIONS OR DELETIONS: Mayor **Hall** wanted to have a conversation with Council on the City's Engineer and possibly selecting a new engineer. Mayor **Hall** wished to move this discussion lead by Public Works Director **Whittaker** to "Staff/Council/Committee/Supervisor Reports" on the Agenda.

IV. STAFF/COUNCIL/COMMITTEE/SUPERVISOR REPORTS:

Public Works: Public Works Director **Whittaker** discussed his report beginning with:

- **Consumption and Loss:** Public Works Director **Whittaker** apologized for not having the consumption and loss reports ready as staff have been dealing with some difficulties in the conversion from Accela to UB Max, the City's new billing software. Current loss can be emailed to all Council for those wishing to receive the report when it is ready.
- **Brown Park Fence Repairs:** After receiving three bids, Public Works Director **Whittaker** reviewed repair cost estimates recommending Zochure Fencing Company as having a more thorough list of things to be repaired with a detailed process for what needed to be done. Due to receiving one proposal late and not including it for Council packets; Council's position for selecting a company for the fence repairs at Brown Park will need to be made before use of the field beginning April 1st.
- **Scoreboards:** Public Works Director **Whittaker** introduced to Council options for a portable scoreboard that is required by the City to provide for ball games held at Brown Park as stipulated in contracts held with the school. Currently, scoreboards do not work and in the best interest of the City to purchase a portable one as it's less in costs and due to property damage reported from the park, it wouldn't be assessable to vandals or susceptible to damage done by the weather. It weighs 65lbs and would allow for teams to "check out" the scoreboard and then return back to City Hall. Cost for replacing the current scoreboard to replicate the ones currently standing would cost approximately \$7,000 per scoreboard. Councilor **Spaulding** indicated we needed to check with next year's budget to afford a purchase such as this.

- **Painting City Hall:** Jenkins Painting provided a proposal to paint the exterior of City Hall. Jenkins Painting painted the shop last year and based on the soliciting a total of four bids; two contractors did not provide a proposal and one company refused to provide one being the south wall is lead paint needed to be properly addressed. This work would be to seal cracks, remove failing coatings and to recoat the entire building. That would seal up the building which prevents water intrusion which happens specifically the south side wall. Councilor **Spaulding** inquired about the longevity of the paint to which Public Works Director **Whittaker** replied that it lasts 5-6 years before needing to re-coat. Work set to be done, if completed by Jenkins Painting would encapsulate the lead paint and maintenance would be less necessary after this paint job is completed inside the building as well as out.
- **Complaints:** Public Works Director **Whittaker** explained the City received a complaint regarding 104 2nd Street. Trees were too high and in danger in falling over damaging property as well as the root system from these trees are damaging the City street. Council previously directed staff to send the property owner a letter generating a dialog with the property owner to resolve this issue peacefully with the response from the property owner; included in packets stated upon recommendation of an arborist, remove the dead material from the trees. Public Works Director **Whittaker** discussed his need to have further direction from City Council addressing the time limit in which all needs to be resolved; 60 days. Mayor **Hall** spoke directly to the property owner and indicated he'd also take care of the root issue; addressing this verbally with the Mayor but was not indicated in the letter response provided.
- **Notice of Nuisance and Order to Abate Template:** Public Works Director **Whittaker** stated that included in packets is a template for letters to send to property owners declaring a nuisance on their property by Ordinance No. 2017-001 the City's nuisance ordinance reviewed and approved by the city attorney. Direction is needed by Council, as stated in the Ordinance, to declare those in violation of the ordinance, directly from the Council. The ordinance specifically states it's up the Council to declare those properties in violation, so the Public Works Director can begin the process of clearing these properties of the violations. Discussion heard amongst the Council regarding the multiple properties with vehicles identified as a nuisance according to ordinance regarding the legalities of City jurisdiction. Councilor **Martin** expressed his concern regarding the City's right to tell what can or cannot be done on someone's personal property and does not feel it is right.

At this time Public Works Director **Whittaker** handed out a binder filled with pictures of multiple properties in violation of Ordinance No. 2017-001. Public Works Director **Whittaker** explained that the Ordinance outlines what is in violation and since the City Council has discretion over who is declared an actual violation is up for interpretation of the Council. There are violations, for example, with one property having multiple broken down vehicles, abandoned vehicles with expired tags, and some have one vehicle that has expired tags; all of which are according to City ordinance, are in violation of City code. Direction is needed by Council to identify those who are in violation to be declared so by the Council following abatement process for cleanup if necessary. The list provided is a list of all those in violation, clarification is needed by Council to move forward with the worst violations. Further discussion heard on enforcing the ordinance or changing the ordinance. The Council must enforce the rules; if the City Council does not wish to enforce the rules, they must be changed, not ignored. Public Works Director **Whittaker** stated all property within the City limits of Gaston are under the rule of the City and the City does have the right to say what they can and cannot do with their property, within reason. If the Council so wishes, changing the ordinance is an option, but the City must begin enforcing their own ordinances. Councilor **Martin** stated the property potentially declared a violation on 203 Cottonwood has several vehicles that do not belong to the property owner, has anyone tried contacting those people who own those vehicles? The ownership of the vehicles does not matter, it's the property owner. Public Works Director **Whittaker** explained he's already informed this

specific property owner of the ordinance violation and is awaiting instruction from Council on officially declaring it a violation and moving further toward abatement processes. He further explained that if surrounding properties see that the City is taking this offence seriously, it may encourage property owners to clean up their properties as well. 203 Cottonwood Street carries the greatest number of violations from the list of properties provided. Councilor **Spaulding** indicated he did not feel conformable with this ordinance and would like to amend it and understands the need to prevent property owners from storing car lots on their home lawns but does not want to see the City of Gaston turn into a city like Hillsboro. Council **Martin** concurred with Councilor **Spaulding** in the need to revise the ordinance and go after the property owners who take advantage of an excessive number of vehicles abandoned and unlicensed on their property. Councilor **Wismer** made the statement that the City should start with the property with the most cars, send them a letter and proceed from there. Mayor **Hall** addressed the Council and indicated that this will be a difficult situation for some but that all rules have to be uniform and have to be applied fairly. Picking one out from another, instead of one is where you get in trouble. The bottom line is you either enforce the rules or you don't. If you choose not to enforce the rules the Council needs to come up with something else but must be applied equally and fairly to every citizen in our community. It was decided amongst the Council to reschedule this discussion for its own meeting and review due to the lengthy discussion already had how to remedy this issue. Gaston resident Robert **Dooley**, was addressed by the Mayor to speak regarding his and other neighbors parking difficulties on 3rd. A special meeting was made by consensus of the Council for Tuesday, February 20th at 7PM to discuss establishing a standard, revising the ordinance, and to review and declare, those in violation of nuisance 2017-001 due to junk or multiple vehicles.

- Farmers Market: Staff has been in contact with Kristin **Sewall**, Gaston resident, who is interested in facilitating a farmer's market for Gaston. This would be a contracted position; not the City hiring her for facilitating such an event, but she would have her own business license operating under it. She will take care of date, time, location, vendors, vendor application fees, rules, process, create and manage the budget, marketing, and administration on site. Public Works Director **Whittaker** requested to have the Council create a line-item in the budget specifically for the farmers market. Further discussion heard regarding locations, expenses, number of vendors needed, and requested to have some members of council participate in this project. Contracting her services would cost no more than \$300 a month; 15 dollars per hour, up to 5 hours per week. Mayor **Hall** requested to have her provide a contract for the Council to decide.
- SDCs: Public Works Director **Whittaker** discussed with Council Hillsboro Water has increased their System Development Charges from \$8,477 to \$8,657. He also discussed with Council sending them a letter and asking for a reconsideration of those fees which are fees associated with new connections to the City of Gaston's water system. Since the City purchases water from Hillsboro, those fees are paid directly to them.
- Engineer Discussion: Public Works Director **Whittaker** discussed with Council struggles had with working with the City's current engineer. He is currently working on the hydrology study on E. Main Street, sidewalk project on park street. He has taught the public works director much of the history since he has been working for the city for approximately 10 years or so. More and more the City is having problems with timing and pricing. Issues with lack of ability to present publicly, not being prepared. As an example, he approached the public works director indicating he estimated the hydrology study figures incorrectly and will need to ask the Council for an amendment of around \$15,000. Another example is the City received an invoice from the School for \$6,000 because he was under the assumption, the City could supersede County regulations regarding storm water, which the city cannot. The unprofessionalism has become an issue that needs to be addressed. City Clerk **Bregante-Candau** expressed her difficulties in working with him and his lack of professionalism when

presenting projects for grants or other presentations that require a representative from Gaston. Mayor **Hall** stated the City would wait for a contract amendment from the engineer regarding cost increases to the hydrology study before Council decides to move forward with a new engineer. The Council will address this issue at the following council meeting. Mayor **Hall** advised staff to research the City's contract for engineering with Firwood Design Group to establish the legalities of hiring a new engineering firm.

City Recorder: Recorder **Blanchette** reviewed her written staff report with the following:

- Legal: The attorney reviewed the 2018 accountant engagement contract. Ready to sign.
- Financial: The City currently has the 2017 financials in draft form available for council to review.
- Protection One: Staff is having difficulties in a response from Protection One in upgrading the city's security system and providing technical support for the security cameras since a contract was signed back in June.
- Land Use: 93 E. Main Street is the address identified for Scoggins Creek Coffee across the street and would like additional clarification from the City. Discussion heard regarding this property. There are some issues relating to this business such as not having a water connection and/or nothing in the file regarding the placement of the business or planning files with a variance that has previously been stated they have. Since Washington County does not have a valid address from the City, they are requesting an address now. Councilor **Wismer** inquired of the next building's address as it is important to correctly address properties. Based on surrounding properties, the address that has Scoggins Creek Coffee should be 115 Front Street.

Steve **Sheets**, representative of Western Iron Works is present to discuss with Council his interest in applying for a digital-illuminated sign permit in hopes of receiving additional clarification for what is needed when applying and following requirements with the City zone codes regulations on signs. Having a digital sign requires applicants to file with the City a conditional use permit that provides surrounding property owners an opportunity to comment and discuss issues they may have regarding the proposed sign. It also provides Council with the authority for approvals as the final say comes directly from Council, not staff. This conditional use permit fee costs \$750. In total there are four signs that do not require the conditional use permit and is wanting to ask for a variance on the application fee for the digital sign. Councilor **Hale** stated the City needs to follow regulations and procedures not just with enforcing nuisance ordinances, but in all other aspects of the City's protocols, this request is no exception. Mayor **Hall** inquired of the application as the property owner is not who is listed and to ask for a revision of the lessee/property owner information. Further discussion heard for the need to know what Oregon Department of Transportation would require as it's along the highway and research the lease held with the lessee and the new trail project the City and other entities are working on. Western Iron Work's parking area is located directly on the railroad property and if the trail system comes through it's likely to be affected. Mayor **Hall** called for a motion to approve the sign permits (four) for Western Iron Works for a fee of \$100. Motion to approve was made by Councilor **Wismer** and seconded by Councilor **Richter**. Motion carried with aye votes heard from: **Spaulding, Meeker, Martin, Hall, Wismer, Hale, and Richter**. Nay: None.

- SEI Filings: Recorder **Blanchette** reminded Council that the Statement of Economic Interest filings are required to be completed no later than April 15. Council should expect to see an email inviting them to set up an account and submit forms online.
- Mayor **Hall** announced the Council Communication regarding fraud questionnaire for the 2016-17 audit is still missing from Councilor **Hale**. The questionnaire is for oversight and to make aware to the auditors any fraud Council is potentially aware of. This form is filled out each audit year from Council.

City Clerk: City Clerk **Bregante-Candau** noted the following items:

- 3rd Street Project: Application for the \$170,000 grant was approved on February 9th. Since being awarded funding for the Community Development Block Grant, additional matching funds will be awarded and unofficially the City has been informed the \$50,000 grant through ODOT (SCA Small City's Allotment Grant) for a total of \$270,000 in funds awarded for 3rd Street improvements. Mayor **Hall** announced the PowerPoint presentation excellent and wanted to commend City Clerk **Bregante-Candau** in what was done. At this time, Mayor **Hall** read aloud an email directed at the Clerk regarding the award of the \$170,000 grant.
- Drinking Water Loan Fund Application has been submitted and is waiting for information back regarding the next step.
- E. Main Street Repair: The DDIR has been submitted for the repair from FHA (Federal Highways and Administration) has been approved for \$180,000 and is working on the intergovernmental agreement to proceed with the project. This should cover up to 80% of those total costs to repair via insurance monies.
- Meeting scheduled for the 20th at Washington County for transfer of the sale of 104 Onion Lane to the City. Mayor **Hall**, Councilor **Meeker** and Clerk **Bregante-Candau** will attend.
- Municipal Court: The City is now current with all cite assessments owed to the County and State. Staff is moving forward with streamlining the Court system and will be working with Virginia **Peterson** from Forest Grove to act as the City's Municipal Judge.
- Fire Hydrant Replacement: Staff has been researching grants available for the City to replace fire hydrants. The city does not qualify for this grant as it requires the area to be low to moderate income and within the City limits, it is not according to Census figures. It is suspected the Census boundaries that identify the City of Gaston are incorrect and working with Census in updating these boundary changes.

Police: Council reviewed the monthly stats for January 2018. The City does not have a deputy present to discuss the January stats.

Mayor **Hall** wanted to announce the Yamhelas Trail project is picking up traction and money available for improvements.

V. CITIZEN COMMUNICATION: Mayor **Hall** called for citizen communication from the audience. Robert **Dooley**, Gaston resident was present to discuss with Council the problems with parking and storing of his trailers on private property. After recent conversations, he was made aware he was no longer allowed to park his trailers on the property and there is a complaint against them. Further discussion heard from Council and was advised to attend the meeting on the 20th to review and participate in the discussion for resolving the right-of-way and parking issues. **Dooley** responded that he will be in attendance.

VI. PRESENTATIONS: Mayor **Hall** called for presentations at this time. None.

VII. CONSENT AGENDA: Mayor **Hall** called for a motion to accept the consent agenda. Motion was made by Councilor **Meeker** to approve the consent agenda with accounts payable as \$40,208.96. Motion seconded by Councilor **Richter**. Aye: **Spaulding, Meeker, Martin, Hall, Wismer, Hale, Richter**. Nay: 0. Motion carried.

At 9:23PM Mayor **Hall** called at 5-minute break with Councilor **Martin** motioning and was seconded by Councilor **Spaulding**. Aye: 7, Nay: 0.

VIII. NEW BUSINESS:

- **Recorder Bond:** Recorder **Blanchette** explained to Council the recommendation made by the audit company to bond employees who handles finances. This practice is standard in all other cities. Motion to approve the City Recorder Bond for the \$50,000 coverage at \$175. Motion made by Councilor **Richter** and seconded by Councilor **Spaulding**. Motion passed with aye votes heard from: **Spaulding, Meeker, Martin, Hall, Wismer, Hale, and Richter**. Nay: 0. Motion passed unanimously.
- **Letter to Gaston School District Storm Water Redesign Invoice:** Mayor **Hall** called for a motion to proceed with sending the School District letter drafted from the attorney regarding the schools need for redesign costs regarding their facilities upgrade requiring additional costs. Motion to send the School District the letter was made by Councilor **Richter** and seconded by Councilor **Spaulding**. Motion passed: Aye: **Spaulding, Meeker, Martin, Hall, Wismer, Hale, and Richter**. Nay: none.
- **Municipal Court Reorganization:** Motion was made by Councilor **Hale** to terminate our contracted municipal services with Judge Joseph **Post** and coordinate with Virginia Peterson to conduct our court services. Motion seconded by Councilor **Martin**. Motion carried with aye votes heard from: **Spaulding, Meeker, Martin, Hall, Wismer, Hale, and Richter**. Nay: 0. Staff was directed to return to Council with a written intergovernmental agreement for review.
- **Richard Howard Contract for DRC 2018:** Mayor **Hall** discussed with Council that the contract for "Direct Responsible Charge" Richard **Howard**, will expire the end of February. Renewal of this contract is necessary as Public Works Director **Whittaker** is not yet certified as a level 1 water operator to be appointed as Gaston's DRC. Richard **Howard**, Public Works Director for the City of Yamhill acts as Gaston's DRC, however, has not billed the City for his last years' service. Public Works Director **Whittaker** and City Clerk **Bregante-Candau** stated Mr. **Howard** is great to work with and is needed minimally as Public Works Director **Whittaker** maintain the system adequately with little to no assistance. This is reason toward Mr. **Howard** not billing the City for being Gaston's DRC. Motion to approve Richard **Howard** contract through 2018, was made by Councilor **Spaulding** and seconded by Councilor **Meeker**. Motion carried with aye votes: 7, Nay:0. Public Works Director explained to Council he will apply for his certification around May or June. It requires one year of experience to apply for the certification as well as a signed affidavit of those hours solely dedicated to water. Further discussion led to the Council motioning to approve \$650 in compensation for Richard **Howard**'s time and labor in assisting staff this last year, was made by Councilor **Richter** and seconded by Councilor **Spaulding**. Motion carried with aye votes heard from **Spaulding, Meeker, Martin, Hall, Wismer, Hale, and Richter**. Nay: 0.
- **Fence Repair Proposal & Scoreboard Purchase:** Due to a lack of financials, Mayor **Hall** suggested to table the repair for the fence and purchase of the scoreboard to the next meeting to know what is remaining in the park budget. Discussion heard of the current finances, account balances, and need for a supplemental budget. Councilor **Hale** inquired to having actual figures current for the meeting. It has been since last year that Council had current fund balances and his position for asking for these figures should not be cut short. Mayor **Hall** instructed staff to make certain the accountant provides current fund balances as soon as possible. Mayor **Hall** called for a motion to table the fence repair proposal and the scoreboard to March. Motion made by Councilor **Hale**, seconded by Councilor **Spaulding** to table the fence repair proposal and the scoreboard purchase until the March meeting. Motion carried with aye votes heard from: **Spaulding, Martin, Hall, Wismer, Hale, and Richter**. Nay: **Meeker**.
- **City Hall Paint:** Councilor **Richter** motioned to have City Hall painted following second heard by Councilor **Martin**. Motion carried with aye votes heard from: **Spaulding, Meeker, Martin, Hall, Wismer, Hale, and Richter**. Nay: 0.

- **Farmers Market Administrator:** Mayor **Hall** called for a motion to approve the position for a farmer's market administrator with Councilor **Richter** motioning to direct Brent **Whittaker** to contract with Kristen **Sewall** at \$15.00 per hour for up to 5 hours per week to create, manage, and execute the implantation of a Farmer's Market in Gaston. Motion seconded by Councilor **Spaulding**. Aye: **Spaulding, Meeker, Martin, Hall, Wismer, Hale, and Richter**. Nay: 0. Mayor **Hall** instructed Public Works Director **Whittaker** to provide the Council with the contract for review.

IX. OLD BUSINESS:

- **Reconsideration of Yard Debris:** Mayor **Hall** announced City Council has already reviewed this issue two other times. Councilor **Meeker** requested a reconsideration for the yard debris program and at this time Mayor **Hall** called for a motion to reconsider the yard debris proposal. Councilor **Hale** indicated we cannot allow Waste Management to begin with providing those services electively because once you begin with those select few; it will change into requiring everyone to have those services whether they want it or not. He is certain for a fact it will be implemented that way. Councilor **Spaulding** stated that if the Council votes to provide yard debris services, the City will lose their right to burn. If yard debris is available; those who participate lose their right to burn their yard debris. Mayor **Hall** asked to find this information to present to Council. Motion made by Councilor **Meeker** to vote for a reconsideration of the yard debris proposal. No second heard. Motion failed.

- **Employee Review and Recommendation:** Mayor **Hall** discussed with Council the need for Council to adopt the employee wage scale with the outlined corrections. There have been some issues amongst Council regarding adopting the wage scale as some may not remember adopting the scale and/or at the amounts depicted. More specifically approving the \$2.00 increase for the Public Works Director and the dollar amount increases illustrated on the wage scale. Attached to the handouts provided to Council are minutes for adopting the wage scale and approving the \$2.00 increase, all previously approved by Council. Councilor **Hale** was firm that Council did not approve those wages. Councilor **Hale** wanted to know who gets a dollar raise each year at their job? Mayor **Hall** outlined the attachments with correspondence from the City Recorder to the Employee Review Chairman the day before the vote for approving the wage scale. Councilor **Richter** claimed Councilor **Spaulding, Meeker,** and himself met and drew up the scale for adoption, certain if was the scale currently being used and previously approved. Councilor **Hale** was certain the increases were to be reviewed annually but not to be implemented on a yearly basis. Councilor **Hale** specifically remembers the meeting adopting the wages because he was worried it would end up like this when it was presented before. Mayor **Hall** indicated if anyone questioned the validity of the minutes to check at City Hall, the audio. Mayor **Hall** indicated the public works director was originally approved at \$22 dollars an hour and approved for \$2 more dollars when he got his water certificate. When staff went back and checked, it was approved for the \$2 raise instead of salary. This was done at the April 18th, 2017 Budget committee meeting. Mayor **Hall** explained to Council how he and the Wage Committee generated the wage scale by calling city's in similar size; larger and smaller, thus creating an average of where wages should be. With those figures handed over to the wage committee, they provided Council their recommendations of wages. Starting at the lowest amount, knowing the City couldn't increase them all at once proposed each year, Staff would be implemented a dollar increase to meet at the average over the next six years. That is why there is the dollar per year increase. Since then, Mayor **Hall** has spoken with Local Government Pool Institute (LGPI), a company that offer wage study analysis and advised Mayor **Hall** that the process already undertaken was the same process that would have been taken. What LGPI can offer is an opportunity to review

and make recommendations of information already undertaken as well as provide an in-depth study of tasks being done with the drafting of new job descriptions and wages. The issue is not an error in the wage scale as some Councilors may indicate but a need to amend what has already taken place; to have the wage scale reflect the minutes and events as they occurred. Councilor **Richter** indicated the City Clerk's wages were far below where they should be with Mayor **Hall** declaring that the Council is attempting to correct that issue. Mayor **Hall** asked the Council if they would like to table this issue again to allow for Councilor **Hale** to review and listen to the audio. Councilor **Hale** inquired of reviewing this issue again with Councilor **Spaulding** responding the City has already addressed this issue, this did not need a vote. At this time, Mayor **Hall** called the Council to order with the discussion to stay on topic and non-argumentative. Mayor **Hall** reviewed again with Council it was an amendment needing to be updated on the wage scale; that including the addition of temporary help it was not reflective of the state wages. Discussion was heard on having a \$2 increase for the Public Works Director upon completion of his level 1 water certification. Although that item was discussed, it was not voted on. There was no motion reflecting the \$2 increase when he received his certification. Councilor **Martin** was certain that the Council voted on increasing the wages by \$2 when Public Works Director **Whittaker** was certified. Again, Mayor **Hall** stated that was not found in the minutes, what was found was an increase of \$2 when he came asking the Council to be put on salary. The Council did not wish to put him on salary but agreed to increase his wages by \$2. Mayor **Hall** read aloud from the minutes "*dated April 17, 2018, Open Special Session, Mayor Hall called for a motion to increase the Public Works Director Brent Whittaker with a \$2 increase in hourly pay beginning May 2017. A review of further changes toward future compensation and job description expansion. Motion was made by Councilor Meeker and seconded by Councilor Spaulding. Motion carried. Ayes: Hall, Richter, Spaulding and Meeker. Nay: 0.*" Mayor **Hall** stressed to Council if questions were had regarding what was voted on or not voted on, a review of the audio can be done at City Hall. Mayor **Hall** called for the Council to approve the corrections to the wage scale. Motion to approve the wage corrections was made by Councilor **Spaulding** following second heard by Councilor **Meeker**. Aye: **Spaulding, Hall, and Meeker**. Nay: **Martin, Hale, Wismer, and Richter**. Motion failed.

- **Public Works Job Description:** Tabled.

X.COMPLAINTS

- **Multiple Nuisances Violations:**

Mayor **Hall** announced this was already addressed and will be discussed in a special meeting scheduled for Tuesday February 20, 2018 at 7pm.

Mayor **Hall** announced that at this time, City Clerk **Bregante-Candau** has done an outstanding job on writing the grants to which the City has been awarded \$450,000 worth of funding to date. The city is still awaiting to hear word on additional funding through FHA and Park & Recreation Grants. Mayor **Hall** presented her with a card thanking her of a job well done with all the Council and staff signing it in recognition of her hard work.

XI. EXECUTIVE SESSION

Mayor **Hall** convened the Executive Session at 10:17 p.m. pursuant to ORS.660 (2) (e) to conduct deliberations with the person(s) designated to negotiate real estate transactions,

XII. RETURN TO REGULAR SESSION

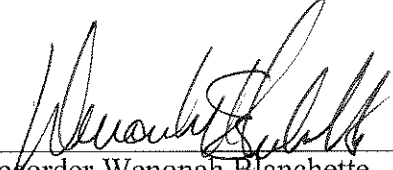
Mayor **Hall** reconvened the regular session at 10:22 p.m.

- Mayor **Hall** called for a motion to pay \$61 and \$150 for recording and advertising fees associated with the purchase of 104 Onion lane. Motion was made by Councilor **Richter** and seconded by Councilor **Martin** to pay \$61 to Washington County. Motion carried. Aye: 7. Nay: 0. Motion to pay \$150 to Washington County was made by Councilor **Hale** and seconded by Councilor **Wisner**. Aye: 7, Nay:0.

XIII. ADJOURNMENT: Mayor **Hall** asked for any further business, none heard. Meeting adjourned at 10:23 PM.



Mayor/Tony Hall

Attest: 

City Recorder Wenonah Blanchette