

**July 11, 2018
Work Session
City of Gaston**

Present: Mayor Tony **Hall**, Jerry **Spaulding** (*arriving at 6:43PM*), David **Meeker**, Don **Richter**, Bill **Martin**, Rod **Hale** and Jon **Wismer**.

Absent:

Staff: City Recorder Wenonah **Blanchette**, Public Works Director Brent **Whittaker**, City Clerk Sharon **Bregante-Candau**.

Mayor Tony **Hall** called this meeting to order at 6:05 PM.

Roll Call: City Recorder **Blanchette** conducted the roll call:

Councilor Jerry **Spaulding**, *called; will be late, arriving at 6:43PM*

Councilor David **Meeker**, present

Councilor Bill **Martin**, present

Mayor Tony **Hall**, present

Councilor Jon **Wismer**, present

Councilor Rod **Hale**, present

Councilor Don **Richter**, present

Planning Commission 3rd Street Plan Review:

Mayor **Hall** turned the meeting over to the Public Works Director to explain the current status of the 3rd Street planning and street improvements. The City has completed surveying and in the preliminary steps for selecting what street improvement plan both with or without right-of-way purchase from property owners the Council wants to move forward with. It was explained the City could move forward with not purchasing additional right-of-way, however it would have a negative effect on the east side of road. A hand-out was provided to Council with maps; on page three, two different plans (streets) were drawn out for Council's review; one with no additional right of way (top plan) or the (bottom plan) proposed with the additional right-of-way. These plans (streets) were identified as 'A' top plan and 'B' bottom plan. If the City were to develop the street with purchase of the five properties along the west side, property owners on the east side would be less effected than if the City were to construct the street without the additional right-of-way. The recommended plan, endorsed by the City Engineer and Public Works Director is to negotiate with the five property owners for additional right-of-way which would have less impact to the property owners on the east side. Discussion heard amongst the Council regarding future lot size for those properties affected by the project. Council agreed by consensus the City selects option 'B' pursuing additional right-of-way for the 3rd Street connectivity improvements project. For the record; option 'B' will include the acquisition process for the properties on the west side to obtain additional right-of-way. Mayor **Hall** asked the Public Works Director to explain the parking and one-way street proposals. Public Works Director **Whittaker** explained to Council ideas discussed with the 3rd Street engineers of making 3rd Street between Park and Cottonwood a one-way to the South due to the increasing congestion from the School. Discussions heard on stormwater treatment, width of the road and necessary curbing that is required from the zone code. Mayor **Hall** requested the Recorder print the email outlining procedures for the land acquisition process for Council to review and reiterated community involvement is a required part of the process. Reviewing the procedures, Mayor **Hall** clarified

the City has not completed a large project since his term began and this will be the first. It's important that everyone is fully aware of the process and steps necessary for completing this project in the next two years. According to procedures outlined in the email; steps include identifying what is needed, complete the site survey, layout the street improvements, compare it to the existing right-of-way, determine the City wants to adjust the street improvements to reduce the right-of-way, make the decision on the right-of-way required (that's where we're at now, step four) and next step would be to develop maps with meets and bounds showing the required right-of-way. Once the City completes those steps, the City moves into the outreach phase of the process with further discussion heard on the four or five properties that would be affected by the development.

Mayor **Hall** wanted to discuss Park Street and 1st Street sidewalk projects. Also discuss and identify the next project for the Special Cities Allotment Grant. Mayor **Hall** turned the meeting over the Public Works Director. Park Street project went out to bid with a bid opening date of the 19th of July with a completion date no later than the end of September. 1st Street project; the affected property owners have completed and signed improvement agreements which share the costs of sidewalk installation with the City. Next, engineers will begin preparing a scope of work with two options, sidewalk improvements at standard level and sidewalk improvements at street level for Council to decide. This includes removal of the trees, installing sidewalks, gutter, and stormwater treatment. Depending on expenditures for sidewalk improvements within the Street Fund, the City may be limited for 3rd and Park Street sidewalk improvements putting the sidewalk project for 1st Street on hold, but because of the property improvement agreements, the residents will be funding half of the improvements.

Mayor **Hall** informed Council the Special Cities Allotment Grant is open for its next funding cycle with the need to identify what project the City would like to apply for being the City will not be able to use up to \$100,000 of those monies offered unless the project is at \$100,000. The application needs to be in by August 1st and the City needs to decide if the Council chooses to apply the grant for one project or to lump up projects to equal \$100,000. Discussion heard on what improvements within the Transportation Plan are high priority along with smaller projects to use together to allocate full funding of the \$100,000 available through Oregon Department of Transportation. City Clerk **Bregante-Candau** announced to Council eligible projects are those identified as City Streets and not part of the state highway system and must prove they are inadequate for the capacity they serve as well as or are in a condition that is detrimental to safety. She encouraged the Council to prioritize those projects that meet those standards prioritizing Park Street all the way up to where the sidewalk ends. Right now, the City is doing a project between 2nd and 3rd Street, but a potential project could be between 3rd street and Trail on Park Street that needs to have all new sidewalks installed opposite side of the school property. By consensus of the Council, identifying those with the number one safety concern as being either 1st or Park Streets, Park Street is the top priority followed by 1st Street.

At this time Councilor **Spaulding** arrived at 6:43PM.


Mayor **Hall** wanted to discuss the school's occupancy permit with their almost completed school building project and turned the discussion over to Public Works Director **Whittaker** to explain what is remaining for the School to complete before use of the new building. Items identified as

needing to be addressed based on conditions of approval from the City include a couple of small things with the preliminary walkthrough. 3rd Street is all but completed but need to have work done for better access to their water meter and some finish work to do on the sidewalk.


Mayor **Hall** indicated Councilor **Martin** wanted to discuss parking on Park Street adjoining the school property. Councilor **Martin** stated the school painted the curb alongside the school on Park Street no parking and expressed his concern regarding school events requiring additional parking with it now being designated no parking. Councilor **Wisner** indicated that he had no concern with it except for access to emergency vehicles. Councilor **Martin** indicated he would prefer signs up designating parking times instead of no parking and had concern regarding persons visiting him and not having any place to park. Councilor **Martin** expressed his frustration with the school not notifying the property owners alongside the school of no parking alongside Park Street on the school property. Mayor **Hall** stated the City was not aware of the school painting the curb but did discuss that stretch of parking and met with the school asking the City to put no parking alongside the identified area and has been moving in the direction of no parking for a year or more. Previous discussions had with the school regarding closing campus and encouraging students to park in the parking area that will have a total of 100 plus more parking spaces. Councilor **Martin** reiterated the City or Council should have been informed of painting the curb no parking. Mayor **Hall** stated if the Council decides to change the no parking designation the School has confirmed that they will pay for signage if they City wants to change it. Consensus was made amongst the Council to leave the painted no parking on Park Street as is until more information is gathered from the Fire Department and their ability to pass vehicles with-or-without parking alongside the school street.

ADJOURNMENT: Mayor **Hall** asked for any further questions, none heard. Work Session adjourned at 6:58PM.

Attest:



City Recorder Wenonah Blanchette



Mayor Tony Hall