

June 8, 2016
Regular Session
City of Gaston

Council: Mayor **Hall**, Council President Richard **Sager**, Chris **Jeffries**, David **Meeker**, Don **Richter**, Richard **Sager**, and Jerry **Spaulding**. Washington County Deputy Bobby **Wormington**, City Recorder Wenonah **Blanchette**, Public Works Director Rich **Williams**, and others present are represented on the sign up sheet (attached)
Absent: None.

I. Mayor Tony **Hall** called this meeting to order at 7:12PM.

II. ROLL CALL: Recorder **Blanchette** conducted the roll call for the record with:

Councilor Jerry **Spaulding**: present

Councilor David **Meeker**: present

Councilor Richard **Sager**: present

Mayor Tony **Hall**: present

Councilor Chris **Jeffries**: present

Councilor Don **Richter**: present

Council position 6: vacant (Rodney Hale was appointed later in the meeting)

Appointment for Council Position 5-Rodney Hale, Gaston resident at 416 Costelloe Drive was present to declare his interest for appointment in the vacant position on the Council. Another interested person was not in attendance concluding the Council to appoint Rodney **Hale** for Council position number 5. Motion to accept Rodney **Hale** for Council position #5, for the remainder of the term.” (Four year term). Motion made by Councilor **Jeffries** and seconded by Councilor **Spaulding**. Motion carried. Aye: **Spaulding, Meeker, Sager, Jeffries, and Richter**. Nay: 0.

Rodney **Hale** was administered the Oath of Office by Mayor **Hall** and took his seat at the Council table.

STAFF REPORTS:

Police: Deputy **Wormington** provided his report for May 2016 with 72 total incidents, 20 public demand, 52 self-initiated 2 arrests, 22 traffic stops, and 7 citations. First incident was on the 5th mental health, juvenile transported to the hospital for treatment. On the 6th, a vehicle was towed on Park and Front Street. Owner of the vehicle lost keys after being at the bar. On the 31st there was an altercation with an intoxicated male and his 14 step son. Stepfather was taken into custody for strangulation. A no contact order was put in place. A man out of Cherry Grove went fishing 3 days after surgery and fell in the water. Search and rescue was out looking for the individual. He was found and taken to the hospital. A mock emergency, earthquake drill occurred using HMF radios was conducted.

Public Works: Public Works Director Rich **Williams** reported for the month of April 2016 total water diverted is 3,007,708 gallons with 20% loss. There was a leak at Hedin Terrace that may have accounted for much of the unaccounted water. Trailer Park Pump Station is still in the design phase. PGE is trying to locate electrical vaults and access for electricity. Clean Water Services will begin construction for replacing a forced main line from E. Main Street to Forest Grove. Leak Detection will be set July 13 and 14th. Drinking fountain at the park is beyond repair and is needing to be replaced at this time. Provided in the report are examples of replacement fountains with a discussion had on the type of drinking fountain needed. Due to the large amount of water loss, it was requested

to have the water disconnected from the broken drinking fountain as it's still leaking at this time. Discussion heard on the Gaston School contacting Hillsboro water concerning lead testing. The starter for the lawnmower was needing replacing with a service call made to them for repair. Mayor **Hall** instructed Public Works Director **Williams** to rent a mower if necessary in the event equipment does not work in the future. Public Works Director **Williams** submitted in writing his future retirement with a final date for June 30th being his last day.

Office: Recorder **Blanchette** reported payroll services will now be contracted with Paychex as recommended by the newly hired accountant. The same accountant will be working with migrating the City's finances from Springbrook into QuickBooks Software. Gov. Office provided a proposal for website services. The proposal includes two different costs which can be decided on later in the meeting. ABC Transcription services out of Banks will begin transcribing the City's minutes after July as the person providing this service will be on vacation in July. The remaining amount of risk management incentive funds were applied for. This amount is only \$29 dollars but the amount went towards the new keyboard purchased for the office. Discussion was heard on buying a camera to take pictures of the water meters throughout town.

NEW BUSINESS:

I. Garbage Rate Increase: Discussion was heard amongst the Council of an inflation adjustment proposed from Waste Management. Motion to "deny Waste Management their proposed increase of 1.233% and counter offer with a .25% and open the floor for negotiations," was made by Councilor **Hale** and seconded by Councilor **Richter**. Motion carried with aye votes heard from: **Spaulding, Meeker, Hale, Jeffries, and Richter**. Nay: **Sager**. Discussion heard on the option of soliciting for a new garbage company. More information is needed.

PUBLIC COMMENT: No public comment heard.

COUNCIL REPORTS:

Councilor **Sager** reported no additional information for the two different types of cameras for installing throughout town. These cameras would be self-contained with solar power to curb vandalism and small crimes. They would be placed throughout the roads leaving town and would be purchased through the City's forfeiture fund.

VI. Website Package Selection: Motion to "approve the cost for the \$995 website design," was made by Councilor **Sager** and seconded by Councilor **Spaulding**. Motion passed. Aye: **Spaulding, Richter, Hale, Jeffries, Sager, and Meeker**. Nay: **0**.

VII. . Resolution 16-004 Transfer of Appropriations within the General Fund, 16-005 Transfer of Appropriations within the Water Fund, 16-006 Transfer of Appropriations within the Street Fund, and 16-007 Transfer of Appropriations within the Park Fund. Motion was made by Councilor **Spaulding** and seconded by Councilor **Sager** to approve Resolution 16-004 through Resolution 16-007. Motion carried with aye votes heard from **Spaulding, Hale, Richter, Jeffries, Meeker, and Sager**. Nay: **0**.

VIII. Resolution 16-008 Declaring the City's Election to Receive State Shared Revenue: Councilor **Meeker** motioned to approve Resolution 16-008 with second heard from Councilor **Jeffries**. Motion passed. Aye: **6**. Nay: **0**

IX. Resolution 16-009 Imposing and Categorizing Taxes: Councilor Sager motioned to approve Resolution 16-009 following second heard from Councilor Meeker. Motion passed. Aye: 6. Nay: 0.

X. Resolution 16-010 Adopting a Budget for Fiscal Year 2016-2017. Councilor made a motion to adopt “Resolution 16-010 with increases made to the water fund,” by Councilor **Sager** and seconded by Councilor **Spaulding**. Motion carried. Aye: **Spaulding, Richter, Hale, Jeffries, Sager, and Meeker**. Nay: 0.

OLD BUSINESS:

XI. Salary Study: Mayor **Hall** discussed with the Council a pay scale based on the City of Banks scale study done. This provides a rough number for proposed standard wages for City Employees. It was decided to review this at the next work session.

XII. : Garage Conversion to Meeting Area Bids: Recorder **Blanchette** discussed with Mayor **Hall** needing further direction concerning who was to obtain bids for converting the garage area into a new meeting room. Discussion followed with the need for more room, needing an HVAC system and high costs for a project such as this. Mayor **Hall** directed Public Works Director **Williams** to obtain bids to include HVAC, lighting, structure, occupancy requirements, and electrical.

MINUTES: Council reviewed the minutes at this time with a motion heard to “accept as presented minutes from April 13, and May 11th,” from Councilor **Sager** and seconded by Councilor **Meeker**. Motion carried. Aye: 6. Nay: 0.

ACCOUNTS PAYABLE: Council reviewed the Accounts Payable with questions concerning a purchase made by “Mike” that was not authorized by the City for Ewing. Staff purchases park maintenance equipment and supplies from Ewing. Motion was made by Councilor **Sager** with second heard from Councilor **Richter** to “accept the accounts payable with the exception of the five items from Ewing until there is clarification.” Motion passed. Aye: **Richter, Sager, Spaulding, Meeker, Hale, and Jeffries**. Nay: 0.

ADJOURNMENT: Mayor **Hall** asked for any further business, none heard. Meeting adjourned at 8:40pm.

Mayor Tony Hall

Attest:

City Recorder Wenonah Blanchette