

**March 8, 2017**  
**Regular Session**  
**City of Gaston**

**REGULAR SESSION**

**I.** Mayor Tony **Hall** called the regular session to order at 7:20PM.

**II. ROLL CALL:** Recorder **Blanchette** conducted the roll call for the record with:

Councilor Jerry **Spaulding**: present

Councilor David **Meeker**: present

Councilor **Martin**: present

Mayor Tony **Hall**: present

Councilor Chris **Jeffries**: present

Councilor Don **Richter**: present

Councilor Rod **Hale**: present

**III. ADDITIONS/CHANGES OR CORRECTIONS**

Mayor **Hall** announced the following changes to the Agenda: Add under “New Business” the question to reduce the Fire Department Water Rates, send a Letter of Intent to Waste Management and begin communication with the City Attorney regarding the issue pertaining to the Gaston School District’s bond project meetings.

**IV. STAFF/COUNCIL/COMMITTEE/SUPERVISOR REPORTS**

**Police:** Deputy **Wormington** presented his report for February 2017 with 84 total incidents; 23 call in/public demands; 61 self-initiated activities; 23 traffic stops; 5 citations. Incidents to mention: Vacant building off Church Street and Second Street, basement door was kicked in and not known what was possibly taken occurring on the 6<sup>th</sup>. On February 13<sup>th</sup> a runaway juvenile was reported, returned and is home and happy. Olson and Front Street, a weather related single vehicle crash. Person was transported to the hospital. A 67-year-old victim was on the computer receiving random virus alerts and then was contacted by a representative from “Microsoft Technician” but would need \$850 of money purchased through gift cards. He requested another \$600 more, following a phone call to police. On the 21<sup>st</sup>, a curtesy report from Forest Grove, a Gaston student was contacting an unknown male from Forest Grove and followed up. Speed trailer is still in town. Contract hours are 120 expected with 141 given. Several comments and concerns with transients in town. They are living under the bridge and he is in direct contact with these two men. Mayor **Hall** had a report from an individual complaining to him regarding a transient at Brown Park.

**City Clerk’s Report:** Clerk **Bregante-Candau** presented her report with continued updates to the city website. Continued with working on acquisition toward funding for Park funds to acquire property. Checking into the Drinking Water Revolving Loan fund for additional funding sources. Will begin working at organizing ordinances and other official documents to prepare for codification. Looking for emergency funding for repairs to E. Main Street. Oregon Department of Transportation contacted City Hall regarding possible funding options which staff provided her with the City’s Transportation plan and the City’s previous grant submitted for Community Development Block Grant.

**Recorder's Report:** Recorder **Blanchette** announced that until recently her workload has significantly improved with the aid of Sharon's assistance. Audits for 14-15, 15-16 and 16-17 are close to being completed. City credit cards have been approved. Credit/debit card machines application is being worked on again. With Clerk **Bregante-Candau's** position still new to the City, staff is working on specific areas that she excels in with municipal court being one of those departments. It was introduced to Council appointing Clerk **Bregante-Candau** as the Municipal Court Clerk with approval from Municipal Judge Post. Research on updating the security system for City Hall. Recorder will be taking vacation during Spring Break. Wapato Valley Church has invited the City Council and Mayor to their grand opening of the Hub at 200 Front Street. Lunch will be provided after service. Statement of Economic Interest are due April 15<sup>th</sup> and are required for those holding public positions for the 2017 year.

**Public Works:** Public Works Director **Whittaker** reported past dues for water billings are down \$18,735 with most of the past due amounts being caught in payment plans. Leaks reported on Hedin. It was discussed the corrosion occurring on the water line needing to be replaced with pex. Replacement estimates will be at 25 feet of pipe with a consensus of approval for the need to repair. Meter replacement estimates included in council packets from Consolidated, US Blue Book, and Sensus. Pat Hart from Ferguson provided information on magflow meter technology. This meter is unique in that it accounts for low flow water usage. Councilor **Spaulding** requested to have Pat Hart provide Council with a proposal at the next meeting. Trees on 1<sup>st</sup> Street are in front of the apartments at 406 1<sup>st</sup> Street are causing issues in the right-of-way. It was requested of Public Works Director **Whittaker** to research exactly the location of the trees and fully determine if they are in fact in the right-of-way before cutting them down. Tree trimming at the

## V. CITIZEN COMMUNICATION

### A. ~~Dwayne McKenzie, City Resident~~

This item was removed during Additions and Corrections.

## VI. PRESENTATIONS

## VII. CONSENT AGENDA

- Bills Payable for 2017
- Minutes for January 25, 2017, Special Session and Executive

**Councilor Spaulding moved to approve the Consent Agenda, seconded by Councilor Richter. Motion passed unanimously. Ayes: Spaulding, Meeker, Richter, Hale, and Martin. Nay: 0**

**Councilor Hale moved to pay the bills at \$33,461.49, seconded by Councilor Richter. Motion passed unanimously. Ayes: Spaulding, Meeker, Richter, Hale, and Martin. Nay: 0**

## NEW BUSINESS:

## VIII. CUPVARDS 17-01, Gaston School District Campus Rebuild Decision

Mayor **Hall** called for a motion. **Councilor Hale moved to approve the CUPVARDS 17-01, Gaston School District Campus Rebuild decision, as modified, seconded by**

**Councilor Meeker. Motion passed 5 to 1. Ayes: Meeker, Hall, Richter, Hale, and Martin. Nay: Spaulding**

**IX. ADOPT BUDGET CALENDAR FOR 2017-2018**

Recorder **Blanchette** reviewed the dates scheduled for the Budget Committee meetings, with the first meeting scheduled for Wednesday, April 12<sup>th</sup>. She explained all meetings were scheduled for Wednesdays except for the second meeting, which was scheduled for Thursday, April 20<sup>th</sup>, to accommodate Municipal Court being held on that Wednesday.

Councilor **Spaulding** suggested holding two Budget Committee meetings in one week rather than dragging the process out for a month. Recorder **Blanchette** replied that was doable, but she did need to meet public notice deadlines at the newspaper, and wanted to be sure to designate any extra meetings dates, if needed. She confirmed the exact dates for the Budget Committee meeting and Budget Hearing could be set later.

**Council** adopted by consensus the Budget Calendar for Fiscal Year 2017-2018, subject to change.

**X. APPOINT BUDGET OFFICER**

Mayor **Hall** called for a motion. **Councilor Spaulding moved to appoint the City Recorder as the Budget Officer for Fiscal Year 2016-2017, seconded by Councilor Richter. Motion passed unanimously. Ayes: Spaulding, Hall, Meeker, Richter, Hale, and Martin. Nay: 0**

**XI. COUNTRY LANE BOOSTER STATION AWARD RECOMMENDATION**

Engineer **Hoovestol** reviewed the bids received for the Country Lane Booster Station, which ranged from \$96,000 to \$200,000, noting a recommendation of award letter was included in the packet. He explained Council could not award the bid tonight due to the mandatory State contracting law waiting period which would conclude this Friday. He recommended, assuming no bid protests, the Council award the bid to the low bidder and authorize the Mayor to enter into the contract, pending the City Attorney's final review.

He confirmed he had checked out the low bidder and knew he was reputable and a good contractor, and that the City Attorney's review was the final step, coming after all other requirements were met.

Mayor **Hall** called for a motion. **Councilor Hale moved to award the contract to Olson LLC, as the contractor for the Country Lane Booster Station, subject to City Attorney approval, seconded by Councilor Richter. Motion passed unanimously. Ayes: Spaulding, Meeker, Richter, Hall, Hale, and Martin. Nay: 0**

**OLD BUSINESS:**

**XII. EXTENSION REQUEST: PRELIMINARY PLAT-GASTON HEIGHTS**

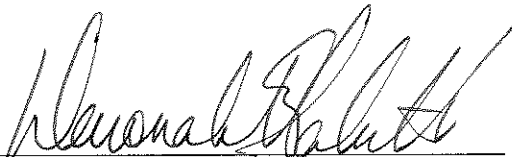
**Councilor Richter moved to table the extension request for the Preliminary Plat-Gaston Heights, seconded by Councilor Hale. Motion passed unanimously. Ayes: Spaulding, Hall, Meeker, Richter, Hale, and Martin. Nay: 0**

**XIII. OAWU TRAINING HOTEL ACCOMODATIONS**

Councilor Hale moved to provide the Public Works Director with a pre-paid credit card of \$1,500 for his hotel accommodations for the OAWU training, seconded by Councilor Richter. Motion passed unanimously. Ayes: Spaulding, Meeker, Hall, Richter, Hale, and Martin. Nay: 0

**XIV. ADJOURNMENT:** Mayor Hall asked for any further business, none heard. Meeting adjourned at 10:10PM.

  
\_\_\_\_\_  
Mayor Tony Hall

Attest:   
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City Recorder Wenonah Blanchette